

Second Announcement

Innovation and Integration  
in ORL-HNS



IFOS

# IFOS Seoul 2013

20<sup>th</sup> World Congress of  
the International Federation of  
Oto-Rhino-Laryngological Societies  
June 1-5, 2013 · COEX Convention Center

## Important Dates

On-line Registration begins: **January 2, 2012**

Abstract Submission begins: **January 2, 2012**

Early Bird Registration by: **September 30, 2012**

Abstract Submission by: **November 30, 2012**

Call for  
Abstracts

[www.ifosseoul2013.com](http://www.ifosseoul2013.com)



20th World Congress  
LS  
FO  
Seoul Korea 2013



## CONTENTS



Invitations and Messages	3	Scientific Program	17
About IFOS	6	Preliminary Topics	19
IFOS Board and Officers	7	Sponsorship & Exhibition	21
Advisory Committee	9	Tour Program	23
International Faculty	11	Accommodation	25
Congress Overview	13	Registration	26
Program at a Glance	14	Getting to Seoul	27
Congress Venue	15	Registration Form	28

# INVITATION

## Dear colleagues and friends,

It is our great honor to invite you to the **20<sup>th</sup> World Congress of the International Federation of Otorhino-Laryngological Societies (IFOS)**, which will be held from **June 1 to 5, 2013** at the COEX Convention and Exhibition Center in Seoul, Korea.

Under the energetic guide of the IFOS Program Advisory Committee, the groundbreaking scientific program will remain faithful to the pattern established in past IFOS World Congresses, while incorporating innovative new elements and technology to provide a lively and compelling educational experience.

For those seeking to expand their knowledge of the field and learn about the most up-to-date advancements and discoveries, the IFOS 2013 cannot be missed. We are also planning special social and tour programs which will give participants a wonderful taste of our unique Korean culture to entertain you and your family during and after the Congress.

The world renowned COEX Convention and Exhibition Center will provide the ideal setting for an exceptional exhibition during which exhibitors from around the world will be able to display their products, services and developments for all IFOS delegates.

With tremendous support from the **Korean Society of Otorhinolaryngology-Head and Neck Surgery (KSORL-HNS)** and the **Korean Society of Otorhinolaryngologic Clinician (KOSOC)**, the organizing committee will deliver the most dynamic and invigorating congress to all of you. We are filled with great excitement and anticipation for what is sure to be an unforgettable and valuable experience.

It is our sincerest hope that, as in past Congresses, IFOS Seoul 2013 will bring all of us together to share in the common goal of advancing and developing the field of Otorhinolaryngology-Head and Neck Surgery.

Best regards,



Chong Sun Kim  
President

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Chul Hee Lee  
Secretary General

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Chung-Hwan Baek  
Chairman, KSORL-HNS

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Chang Sik Shin  
President, KOSOC

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# Local Organizing Committee

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<b>Vice-Presidents</b> .....	Hyuck-Soon Chang
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<b>Treasurer</b> .....	Hwan Jung Roh
<b>Public Relations Committee, Chair</b> .....	Jungsoo Kim
<b>Planning Committee, Chair</b> .....	Won-Ho Chung
<b>Registration Committee, Chair</b> .....	Yun-Hoon Choung



## MESSAGE FROM THE PRESIDENT OF IFOS



### **Dear friends,**

The International Federation of Oto-Rhino-Laryngological Societies (IFOS) is proud to announce its 20<sup>th</sup> World Congress which will be held from June 1 to 5, 2013 in Seoul, Korea. There have been many recent exciting developments in the science of otorhinolaryngology and in patient care which we plan to examine and discuss at this crucial meeting.

At our previous congresses, ENT professionals around the globe have enjoyed a stimulating scientific and social program. At this congress, we will take a critical look at new and existing clinical treatments.

The scientific program is designed to meet the aim of the 20<sup>th</sup> IFOS World Congress which is "Innovation and Integration in ORL-HNS"; it will consist of plenary sessions, symposia, round table discussions, panel discussions, instructional courses, free paper sessions and poster presentations.

This 20<sup>th</sup> congress in the series should yet again prove to be an important milestone for clinical scientists and practicing health care workers from all disciplines of otorhinolaryngology. Together, we will further the management and treatment of patients and advance the field of otorhinolaryngology.

I really look forward to welcoming you to historic Seoul and to a very successful congress.

**Paulo Pontes**  
**President, IFOS**



## MESSAGE FROM THE GENERAL SECRETARY OF IFOS

### **Greetings!**

Back in 2009 in São Paulo, the International Federation of Oto-Rhino-Laryngological Societies (IFOS) General Assembly chose Seoul and the Korean Society of ORL-HNS to organize the World Congress in 2013. Their preparations have shown that this was an excellent decision. The organizing committee, under the presidency of Chong Sun Kim, has already done a tremendous job preparing every detail of the biggest ORL event.

Recently, the organizing committee met with the IFOS Program Advisory Committee to discuss and organize the layout and components of the scientific program, and they have initiated a great start to an excellent opportunity for all ENT specialists. The World Congress is also a great chance to meet colleagues from every corner of the world, to share clinical experiences and developments and to enjoy the unique culture, cuisine and atmosphere of Korea.

It is a pleasure for me as General Secretary of IFOS to invite all of you to come to Seoul and participate in the world's largest ORL event to increase its scientific and social value.

I hope to see you all in Seoul.

**Milan Profant**  
**General Secretary, IFOS**





[www.ifosworld.org](http://www.ifosworld.org)

**The International Federation of ORL Societies (IFOS) is a non-political organization representing over 50,000 Otolaryngologists belonging to about 120 member nations.**

IFOS was founded in 1965 and it has evolved to deal on a global basis with the problems of people with ORL disease by means of an active secretariat and committee structure; lobbying the World Health Organization; leading the global program for hearing loss prevention; providing interchange between centers, especially in Europe through the Twin Cities Project; publishing a newsletter and maintaining the interactive website. It has a continuing medical educational role and has developed a model undergraduate curricula; it has now initiated CME conferences between World Congresses and recently started the Worldwide Action "Hearing for All".



## IFOS World Congress

This prestigious scientific event is only held once every four years, under the auspices of the International Federation of Otorhinolaryngological Societies (IFOS), and represents an unparalleled opportunity for ORL physicians and related personnel from every corner of the globe to gather in one place to learn, share and interact with one another.

**The year 2013 marks a historic return of the Congress to Asia, currently one of the world's most rapidly developing regions.**

## History of IFOS World Congresses

World Congress	Year	City and Country
I	1928	Copenhagen, Denmark
II	1932	Madrid, Spain
III	1936	Berlin, Germany
IV	1949	London, England
V	1953	Amsterdam, Holland
VI	1957	Washington D.C., USA
VII	1961	Paris, France
VIII	1965	Tokyo, Japan
IX	1969	Mexico City, Mexico
X	1973	Venice, Italy
XI	1977	Buenos Aires, Argentina
XII	1981	Budapest, Hungary
XIII	1985	Miami, USA
XIV	1989	Madrid, Spain
XV	1993	Istanbul, Turkey
XVI	1997	Sydney, Australia
XVII	2002	Cairo, Egypt
XVIII	2005	Rome, Italy
XIX	2009	São Paulo, Brazil
<b>XX</b>	<b>2013</b>	<b>Seoul, Korea</b>

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<b>North America and the Caribbean</b> .....	David Kennedy (USA)
<b>South and Western Asia</b> .....	to be announced
<b>South-East Asia and Western Pacific/Oceania</b> .....	Charlotte Chiong (Philippines)

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<b>South and West Asia</b> .....	Mohan Kameswaran (India), Rakesh Prasad Shrivastav (Nepal)
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\*Scientific Program Committee, Secretary.....Jae Young Choi

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\* The list is in the process of being updated.

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# International Faculty

\* The list is in the process of being updated.

## International Faculty Members

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Ayman Amin	Lars Olaf Cardell	Berrylin J. Ferguson	John-Helge Heimdal	Andrew Kendrick
Ida Amir	A. Simon Carney	Sean Flanagan	Stefan Heller	Kevin A. Kerber
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Sue Archbold	Per Caye-Thomasen	Peter Franz	Katsuhiko Hirakawa	Seiji Kishimoto
Fazl Necdet Ardiç	Carlos Cenjor	Rick Friedman	Shigeru Hirano	Vitaly E. Kisilevsky
Christoph Arens	Jimmy Yu-wai Chan	Johan Frijns	Ingeborg Hochmair-Desoyer	Tadashi Kitahara
Miguel Arístegui	Rakesh Chandra	Patrick Froehlich	Michael Hoffer	Christoph Klingmann
Wolfgang Arnold	Pankaj Chaturvedi	Shigeharu Fujieda	Flavio Hojaj	Jan Klozar
Bernard Ars	Andre Chays	Masato Fujii	Christopher Holsinger	Ria Trimartani Koento
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Dietmar Basta	Jacquelynne Corey	Michael Gleeson	Katsuhisa Ikeda	Roland Laszig
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# International Faculty

\* The list is in the process of being updated.

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Antti Mäkitie	John G. Oas	Angel Ramos	Jeffrey H. Spiegel	De Yun Wang
Ricardo Maniglia	John Oates	Yehoash Raphael	Giuseppe Spriano	Jian Wang
Spiros Manolidis	Kentaro Ochi	Helge Rask-Andersen	Brendan C. Stack	Qiuju Wang
Manuel Manrique	Lars M. Odkvist	Niels Rasmussen	Sheila V. Stager	Steven J. Wang
Leonardo Manzari	Gerard M. O'Donoghue	Gábor Répásky	Aldo Stamm	Tom D. Wang
George Marcells	Tetsuya Ogawa	Peter Rhys-Evans	Milan Stankovic	Wen-Hung Wang
Francis Marchal	Yasuo Ogawa	Jeremy D. Richmon	Wolfgang Steiner	Akihito Watanabe
Youri Maryn	Kenji Okami	Thomas K. Robbins	Wales Stephens	Yukio Watanabe
Andrea Marzetti	Yoshitaka Okamoto	Peter S. Roland	Olivier Sterkers	Mark Wax
Steve Mason	Mitsuhiro Okano	Thomas Roland	Pontus Stierna	Randal S. Weber
Lesley Mathieson	Boryenko Oleg	Philippe Rombaux	Robert J. Stokroos	Fu-Chan Wei
Joachim T. Maurer	Levent Olgun	Clark A. Rosen	Timo Stover	Gregory S. Weinstein
Timothy M. McCulloch	Kerry D. Olsen	Yehudah Roth	Holger Sudhoff	Bradely Welling
Michael McKenna	Ewa Olszewska	Jay Rubinstein	Masaaki Suzuki	Karl R. White
Jesus E. Medina	Koichi Omori	Paolo Ruscito	Bengt Svensson	Janet Wilson
Ana Mendes	Francesco Ottaviani	Allen Ryan	Mario Svirsky	Gregory T. Wolf
Jayakumar R. Menon	Ali Özdek	Leonard Rybak	Witold Szyfyer	Barbara Wollenberg
Lloyd B. Minor	Levent N. Özlüoğlu	Yves Saban	Kazuhiko Takeuchi	B. Tucker Woodson
Ron B. Mitchell	Orhan Ozturan	Maziar Sadri	Etsuyo Tamura	Gayle Woodson
Hidemi Miyazaki	Özmen Öztürk	Shakeel Riaz Saeed	Bing Tan	Hao Wu
Soichiro Miyazaki	James N. Palmer	Masafumi Sakagami	Rinze A.Tange	John Xenelis
Ranko Mladina	Randall C. Paniello	Alec N. Salt	Ignazio Tasca	Dinghue Xie
Aage R. Moller	Ben Panizza	Mario Sanna	Ichiro Tateya	Geng Xu
Per Møller	Harish Pant	Tetsuji Sanuki	Patrizio Tatti	Li Xu
Simonetta Monini	Michael Paparella	Codrut Sarafoleanu	Miroslav Tedla	Hiroshi Yamashita
Philippe Monnier	Blake Papsin	Kiminori Sato	Roberto Teggi	Eduardo Yap
Eric J. Moore	Lorne S. Parnes	Suhail I. Sayed	Theodors Teknos	Te-Huei Yeh
William Moretz	Francesco Passali	Amir A. Sazgar	David J. Terris	Sertaç Yetişer
Ralph Mösges	Luisa Bellussi Passali	Jochen Schacht	Ted Tewfik	John Yoo
Bard Eldine Mostafa	Giulio Cesare Passali	Anne G.M. Schilder	Susan Thibeault	Robin Youngs
Richard Moxon	José A. Patrocinio	Richard Seewald	Jochen Tillein	Taskin Yucel
Jeff Mulder	Ruby Pawankar	Brent A. Senior	Koichi Tomoda	Eiji Yumoto
Andreas Müller	Mette Pedersen	Levent Sennaroglu	Elina Toskala	K. John Yun
Joachim Müller	Kevin D. Pereira	Toru Seo	Franco Tralbalzini	Matthew Yung
Toshihisa Murofushi	Giogio Peretti	Elie Serrano	Ralph P. Tufano	George H. Zalzal
Charles M. Myer III	Nicolas Perez	Ricardo Serrano	Mats Ulfendahl	Peter Zbaeren
Joseph Nadol	Ronen Perez	Manuel Sevilla	Tuncay Ulug	Hans-Peter Zenner
Kunihiko Nagahara	Tuan Pham	Zohara Sharoni	Ö. Faruk Ünal	Liang Zhou
Yasushi Naito	Cesare Piazza	Ashok Shenoy	Rafael Urquiza	
Tsutomu Nakashima	Harold Pillsbury	Robert Shepherd	Shin-ichi Usami	
Seiichi Nakata	Stefan K. Plontke	Akihiro Shiotani	Thomas Van De Water	
Meijin Nakayama	Lea Pollak	Masae Shiroma	Vincent Vander Poorten	
Prepageran A/L Narayanan	Vincent Vander Poorten	Imtiaz Ather Siddiqui	Dominique Vibert	
Christiane Neuschaefer-Rube	Didier Portmann	Daniel Simmen	Claudio Vicini	

# Congress Overview

Title	20 <sup>th</sup> International Federation of Oto-Rhino-Laryngological Societies (IFOS) World Congress
Theme	Innovation and Integration in ORL-HNS
Period	June 1 (Sat) ~ 5 (Wed), 2013
Location	COEX Convention and Exhibition Center, Seoul, Korea
Hosted by	International Federation of Oto-Rhino-Laryngological Societies (IFOS)
Organized by	IFOS Seoul 2013 Organizing Committee Korean Society of Otorhinolaryngology-Head and Neck Surgery (KSORL-HNS)
Official Language	English
Website	www.ifosseoul2013.com

## Important Dates

- **Deadline for Major Sponsorship Fee Discounts** ..... **December 31, 2011**
- **Online Registration Opens** ..... **January 2, 2012**
- **Abstract Submission Opens** ..... **January 2, 2012**
- **Deadline for Booth Fee Discounts** ..... **January 31, 2012**
- **Early Bird Registration by** ..... **September 30, 2012**
- **Deadline for Instructional Courses** ..... **September 30, 2012**
- **Abstract Submission by** ..... **November 30, 2012**
- **Notification of Acceptance** ..... **December 31, 2012**
- **Registration of Presenting Authors by** ..... **February 28, 2013**



-----  
 Presidential Award  
 -----  
 Travel Awards  
 -----  
 Best Clinical Papers  
 -----  
 Best Research Papers  
 -----  
 Best Posters  
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# Program at a Glance

\*Program subject to change without prior notice

Time	June 1 (Sat)		June 2 (Sun)		June 3 (Mon)		June 4 (Tue)		June 5 (Wed)		Time
8:00			Instructional Course		Instructional Course		Instructional Course		Instructional Course		8:00
9:00			Scientific Program		Scientific Program		Scientific Program		Scientific Program		9:00
10:00	Opening Ceremony		Coffee Break		Coffee Break		Coffee Break		Coffee Break		10:00
11:00	Special Lecture		Scientific Program		Scientific Program		Scientific Program		Scientific Program		11:00
12:00	Exhibit Ribbon Cutting										12:00
13:00	Sponsored Symposia	Poster Visit	Sponsored Symposia	Poster Visit	Sponsored Symposia	Poster Visit	Sponsored Symposia	Poster Visit	Special Lecture Closing Ceremony		13:00
14:00	Scientific Program		Scientific Program		Scientific Program		Scientific Program				14:00
15:00	Coffee Break		Coffee Break		Coffee Break		Coffee Break				15:00
16:00	Scientific Program		Scientific Program		Scientific Program		Scientific Program				16:00
17:00											17:00
18:00~	Welcome Reception		President's Dinner (Invited Only)		Korean Night		Gala Dinner				18:00~

Exhibition : June 1~5    Registration : May 31~June 5

## Social Events

### Opening Ceremony

The opening ceremony will set the tone for the Congress with official remarks highlighting the unique cultural history of Korea.

### Exhibit Ribbon Cutting Ceremony

The ribbon cutting ceremony will kick-off the opening of the exhibition.

### Welcome Reception

Delegates will take part in the welcome reception in the exhibition hall, with great wine and hors d'oeuvres served, allowing you the opportunity to mix and mingle with colleagues and friends while exploring the exhibits.

### Korean Night

A special night highlighting Korean culture with food and special performances

### Gala Dinner

Featuring fascinating Korean musical and dance performances, this grand finale of the Congress will present a memorable night in Seoul with delightful food and wonderful friends (USD 100/P).

### Closing Ceremony

Participants will review the highlights and achievements of the Congress and look ahead to the 21<sup>st</sup> IFOS Congress in the newly selected host city.



# Congress Venue

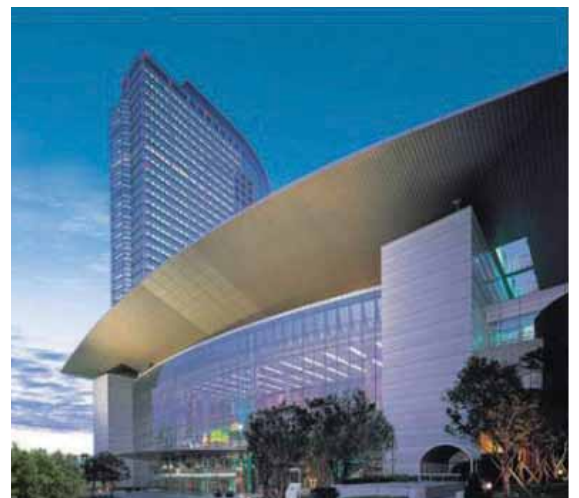
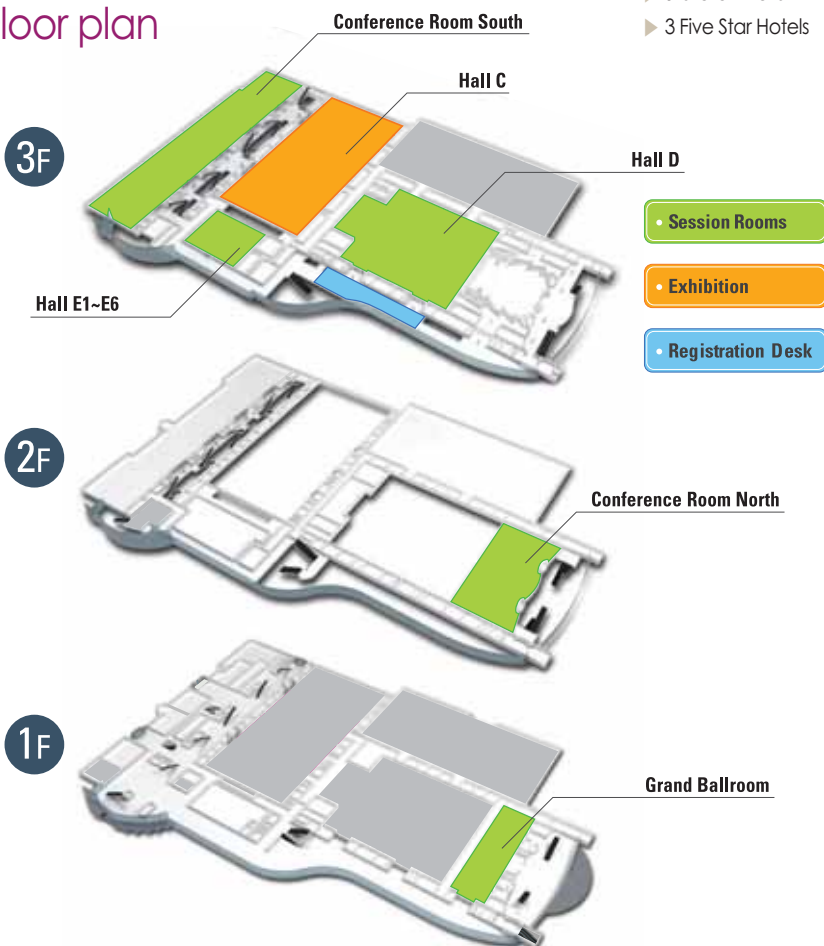
## COEX Convention and Exhibition Center

COEX is Korea's top event venue and has helped to earn Seoul a ranking in the top ten major international convention cities by the International Congress and Convention Association (ICCA). The center itself is four-floor meetings venue with over 450,000m<sup>2</sup> of total floor space. Over 200 exhibitions and 2,000 conferences are held each year at COEX including the successfully held G20 Summit in 2010.



- ▶ 51 Dividable Meeting Rooms
- ▶ 4 Multi-purpose Exhibition Halls
- ▶ 36,007m<sup>2</sup> of Exhibition Space
- ▶ State-of-the-art AV Systems
- ▶ 3 Five Star Hotels
- ▶ 200 Stores and over 100 Restaurants
- ▶ Direct Access to Seoul Subway
- ▶ Direct Bus Service to and from Incheon International Airport
- ▶ Eco-friendly 'Green' Industry Leader

## Floor plan



# Seoul, the Soul of Asia

Visitors to Seoul are often struck by the city's incredibly diverse atmosphere and multi-faceted profile. Evidence of Korea's fabled economic development and technological initiative abounds, yet Seoul's illustrious history, dating back to the founding of the Joseon Dynasty in 1392, has hardly been ignored. Grand imperial palaces and serene temples have been meticulously preserved amongst the towering skyscrapers and busy urban sprawl that have come to be associated with modern Seoul. Recently, the city has been making a solid push to re-establish its natural beauty and environmentally friendly side. In addition to the lush forests and mountains which encircle Seoul, successful projects to landscape and restore the Cheongyecheon Stream and Hangang River banks have provided a wonderful refuge from the pressures of urban life.

## Culture, mixture of old & new



## Cuisine, food for well-being



## Hi-Tech, fast and fascinating



# Scientific Program

The IFOS 2013 Scientific Program will explore a wide variety of topics, providing participants with an exciting forum to exchange the latest experiences and discoveries in Otorhinolaryngology on a global scale.

## Session Abbreviations & Types

<b>SL</b>	Special Lecture	A special lecture for all participants during the Opening & Closing Ceremonies
<b>KL</b>	Keynote Lecture	A special presentation by a distinguished expert in the field offered by each subspecialty
<b>RT</b>	Round Table	A review and discussion of a specific issue to share opinions and to present multiple perspectives on the issue
<b>PD</b>	Panel Discussion	A discussion of a controversial issue by experts in the field to further clarify and evaluate the issue (presentation of opposite opinions and voting by the audience)
<b>SP</b>	Symposium	A series of presentations by experts in a particular field on new findings and experiences with a view to making recommendations concerning the topic under discussion
<b>IC</b>	Instructional Course	Practical approaches in specific subjects
<b>FO</b>	Free Paper (Oral Presentation)	<b>Online abstract submission opens: January 2, 2012</b>
<b>FP</b>	Free Paper (e-Poster Presentation)	
<b>FV</b>	Free Paper (e-Video Festival)	
<b>SS</b>	Sponsored Symposium	Organized by a sponsoring company
<b>ME</b>	Meeting	Organized by a society, clinic, etc.

## Subspecialties

<b>HN</b>	Head and Neck Surgery and Oncology
<b>RH</b>	Rhinology, Allergy and Plastic Facial Surgery
<b>LB</b>	Laryngology and Broncho-Oesophagology
<b>OT</b>	Otology, Neuro-Otology and Skull Base Surgery
<b>PA</b>	Phoniatrics and Audiology
<b>PE</b>	Pediatric Otolaryngology
<b>EQ</b>	Equilibrium

## Call for Symposia

Societies, clinics and all other ENT-related organizations are welcome to submit proposals for symposia at IFOS 2013.

The IFOS Scientific Program Committee will review all proposals prior to acceptance. Notification of acceptance will follow in due time and each symposium participant must personally register for the congress following acceptance.

(\* Please note that acceptance of a symposium proposal does not imply that the 20<sup>th</sup> IFOS World Congress Seoul 2013 will provide funding of any kind for symposium organizers, chairs or speakers. A session room with a projector, laptop computer and electricity will be provided by the Organizing Committee.)

Interested organizations should submit a proposal to [scientific@fosseoul2013.com](mailto:scientific@fosseoul2013.com) including the following:

- ✓ Name of the Organization
- ✓ Symposium Title
- ✓ Symposium Description
- ✓ Brief Background Information (objectives and description focusing on the theme)
- ✓ Structure of the Session
- ✓ Speakers, Chairs and Contact Information



**Call for  
Abstracts**

## Call for Abstracts

The Scientific Program Committee of the 20<sup>th</sup> IFOS World Congress welcomes the submission of abstracts for oral, poster or video presentations. On-line submission is highly encouraged. More details and submission instructions are available on the congress website at [www.ifosseoul2013.com](http://www.ifosseoul2013.com)

## e-Posters / e-Videos

Accepted posters and videos will be displayed in electronic format within the exhibition area.

This convenient display system will allow participants to browse and view posters and videos anytime during the congress.

## Apply for Instructional Courses

Designed to provide IFOS Seoul 2013 delegates with advanced knowledge in a particular area of expertise.

**Send your lecture proposals to be a part of the Scientific Program Faculty.**

Format: 50 minutes (depending on availability)



Apply by e-mail to  
[scientific@fosseoul2013.com](mailto:scientific@fosseoul2013.com)

# Preliminary Topics

## General

- Medical History
- Medical Ethics
- Education Program, Global Issues
- Complementary Alternative Medicine
- Genetics
- Stem Cell
- Robotic Surgery
- Epidemiology
- Tropical Medicine
- Database

## Otology, Neuro-Otology and Skull Base Surgery -OT

- Cochlear Implant
- Hearing Aid
- Implantable Hearing Aid
- Auditory Brainstem Implant
- Drug Delivery Techniques
- Auditory Neuropathy
- Chronic Otitis Media
- Eustachian Tube Function
- Cholesteatoma
- Labyrinthine Fistula
- Tympanoplasty
- Ossiculoplasty
- Mastoidectomy
- Vestibular Schwannoma
- Facial Nerve Schwannoma
- Glomus Tumor
- Skull Base Surgery
- Radiosurgery
- Facial Nerve Paralysis
- Tinnitus
- Robotic Surgery in Otology
- Genetics in Otology
- Basic and Translational Researches

## Head and Neck Surgery and Oncology-HN

- Oral Cavity and Oropharyngeal Cancer
- Nasopharyngeal Cancer: State-of-the-art
- Conservation Laryngeal Surgery
- Hypopharyngeal Cancer
- Salivary Gland Tumor
- Sialendoscopy
- Thyroid Cancer and Hyperparathyroidism
- Cutaneous Cancer of the Head and Neck
- Role of Surgery in the Multidisciplinary Team
- Salvage and Palliative Surgery
- Neck Dissection
- Robotic Surgery in the Head and Neck
- Reconstructive Surgery of Head and Neck Cancer
- Chemo-Radiotherapy
- Targeted Therapy
- HPV and Head and Neck Cancer
- QOL after Treatment of Head and Neck Cancer
- Head and Neck Cancer in Developing Country

## Phoniatrics and Audiology-PA

- History and Development
- Motor Speech and Voice Disorder
- Stuttering and Cluttering
- Singing Voice Disorder
- Muscle Tension Dysphonia
- Self-Assessment of Dysphonia
- Laryngeal EMG
- Central Auditory Processing
- Auditory Plasticity
- Auditory Evoked Potential
- Music Perception
- Genetic Research in Newborn Hearing Screening
- Newborn Hearing Screening
- Hearing Aids
- Recent Progress of Audiology in Adult
- Training Programs for Medical Specialists in Audiology
- Electrophysiological Measures in Cochlear Implants
- Education and (Re)Habilitation Program of Cochlear Implants

## Rhinology, Allergy and Plastic Facial Surgery-RH

- Epidemiology of Rhinology
- Chronic Rhinosinusitis
- Allergic Rhinitis and Non-Allergic Rhinitis
- Immunotherapy for Allergic Rhinitis
- Obstructive Sleep Apnea
- Olfaction and Taste
- Sinonasal Tumors
- Innovative Techniques in Diagnosis and Treatment
- Septum and Turbinate Surgery
- FESS, MIST and Balloon Sinuplasty
- Endoscopic Skull Base Surgery
- Image Guided Surgery
- Alternative Medicine in Rhinology
- Basic and Translational Researches
- Rhinoplasty
- Otoplasty
- Facial Trauma
- Facial Reconstruction and Rejuvenation

## Pediatric Otolaryngology-PE

- Acute Otitis Media
- Congenital Hearing Loss
- Congenital Aural Atresia
- Congenital Cholesteatoma
- Otitis Media with Effusion
- Vertigo in Children
- Pediatric Sinusitis
- Pediatric Sleep Disorder
- Pediatric Allergic Rhinitis
- Congenital Airway Anomaly
- Airway Stenosis
- Tonsil, Adenoids
- Vascular Neoplasm
- Biofilm
- Vaccination
- Tracheotomy in Children

## Laryngology, Broncho-Oesophagology-LB

- Updates on Techniques for Laryngeal Imaging
- Communication Disorders and Laryngology
- Adductor Spasmodic Dysphonia
- Sulcus Vocalis
- Aging Voice
- Pitch-changing Surgery
- Exercise-induced Vocal Fold Dysfunction
- Laryngoplasty for Vocal Fold Paralysis
- Surgery on the Arytenoids
- Bilateral Vocal Fold Paralysis
- Foreign Body in Aerodigestive Tract
- Dry Mouth / Oral Mucosal Diseases / Drooling
- Laryngeal Trauma
- Laryngopharyngeal Reflux
- Laryngotracheal Reconstruction
- Tracheotomy
- Aspiration and Dysphagia
- Cervical Diverticulum
- Recurrent Respiratory Papillomatosis
- Laryngeal Premalignant Lesions
- Laser in Laryngology

## Equilibrium-EQ

- BPPV
- Meniere's Disease
- Superior Canal Dehiscence Syndrome
- Migraine, Anxiety and Vertigo
- Acute Spontaneous Vertigo
- Posture and Gait
- Vestibular Function Test
- Vestibular Rehabilitation
- Vestibular Prosthesis
- Cochlear Implant and Vestibular Function
- Vestibular Issue on 8th Nerve and Beyond
- Vestibular Problem in Sports and Trauma

# Sponsorship

Levels	Up to Dec. 31, 2011	From Jan. 1, 2012 to Sep. 30, 2012	From Oct. 1, 2012
Diamond	USD 400,000	USD 440,000	USD 484,000
Platinum	USD 300,000	USD 330,000	USD 363,000
Gold	USD 200,000	USD 220,000	USD 242,000
Silver	USD 100,000	USD 110,000	USD 121,000

\*VAT (10%) is not included

## How to Apply

Once you have chosen your desired sponsorship level, submit the completed Sponsorship Pledge Form via e-mail to [exhibition@fosseoul2013.com](mailto:exhibition@fosseoul2013.com) or by fax to **+822-3476-8800**. Application forms can be downloaded from the Congress website [www.ifosseoul2013.com](http://www.ifosseoul2013.com) Please contact the Congress Secretariat for more detailed information.

## Payment Conditions

Sponsorship fees can be paid in three (3) installments. A minimum deposit of at least 30% of the total amount must be submitted along with the signed pledge form to confirm your sponsorship by no later than December 31, 2011. 30% of the total amount must be paid by September 30, 2012 and the remaining balance must be paid by December 31, 2012. Payment schedule and dates will be indicated in a contract. Fees are required in a full, lump sum payment for sponsorship applications submitted from January 1, 2013.

## Cancellation Policy

All cancellations must be made in writing. 50% of the initial deposit will be retained for cancellations requested by September 30, 2012, and 85% of the initial deposit will be deducted for cancellations requested by December 31, 2012. No refunds will be made for cancellations made on or after January 1, 2013.



- ▶ Location : Exhibition Hall C, COEX
- ▶ Period : June 1 - 5, 2013
- ▶ Hours of Operation : 9:00 - 17:00
- ▶ Total Exhibition Area : 10,348m<sup>2</sup>

## Booth Types

The standard booth is 4m x 3m, and can be purchased in multiples of 12 square meters. Only shell scheme booths will be provided.

A limited number of 2m x 3m booths are available for non-profit organizations or associations at a discounted rate on a first-come, first-served basis.

## Booth Fees

	Up to January 31, 2012	After February 1, 2012
Per square meter (m <sup>2</sup> )	USD 800	USD 880
Non-Profit Booth	USD 600	USD 660

*\*VAT (10%) is not included in listed fees.*

*\*Island-type booths are reserved for major sponsors only. Please contact the Congress Secretariat for details.*

### ◆ Exhibition Fees Include :

- Four (4) exhibitor badges per twelve (12) square meters of booth space (exhibitor badges do not grant access to scientific sessions). Additional exhibitor badges may be purchased at a rate of \$20 per badge.
- Company listing in the Preliminary and the Final Program and the Congress website
- Exhibitor contact details and company profile in the final Exhibition Directory
- Exhibitor's name on a fascia board, pytex, 1 information desk, 1 spotlight per every 3m<sup>2</sup>, 2 folding chairs
- Furniture, electricity, internet and telephone connections must be arranged separately by the exhibitor.

### ◆ Booth Site Allocation

First option and preference will be given to Diamond, Platinum, Gold and Silver sponsors. Following major sponsors, the organizer will allocate booths respecting, whenever possible, order of application submission, booth size and deposit payment date. Once a site has been allocated to an exhibitor, the location may not be changed without the Organizer's written approval.

### ◆ How to Apply

Submit the completed Exhibition Application Form, available on the Congress website [www.ifosseoul2013.com](http://www.ifosseoul2013.com), to the Congress Secretariat via :

**E-mail : [exhibition@ifosseoul2013.com](mailto:exhibition@ifosseoul2013.com) Fax : +822-3476-8800**

Submit a minimum deposit of 50% of the total price along with the signed application form to confirm your booth rental.

*\*Exhibition space confirmed from January 1, 2013 will require a full, lump sum payment.*

*\*Remaining amounts must be paid by no later than December 31, 2012 for all rentals.*

### ◆ Cancellation Policy

All cancellations must be submitted in writing. 50% of the initial deposit will be deducted for cancellations requested by September 30, 2012, and 85% of the initial deposit will be deducted for cancellations requested by December 31, 2012. No refunds will be made for any cancellation after January 1, 2013.

# Tour Program

IFOS Seoul 2013 offers an exciting tour program which includes daily tours and pre/post congress tours. All tours are designed to give participants an authentic Korean experience, bringing visitors face to face with Korea's natural beauty, abundant historical sites and modern amenities. Congress participants are encouraged to take the opportunity to explore the real Korea through various experiences offered by the tour program. The following program is tentative and subject to change without notice.

## Half / Full Day Tours



### Seoul Tower and Changdeokgung Palace

This tour takes participants to two of Seoul's most well-known landmarks. Constructed atop the famous Mt. Namsan located almost directly in the heart of Seoul, the 236 meter high Seoul Tower was opened to the public in 1980 and was quickly recognized for its unparalleled panoramic views of the city. Changdeokgung Palace was the principal palace used by many Joseon kings, and was designated a UNESCO World Cultural Heritage Site in December 1997.



### Templelife at Jinkwansa Temple

Templelife is a 2 to 4 hour long temple program designed to give participants a better understanding of Korean Buddhism and the life of monks through first-hand experience. The main activities include a tour of the temple, Chamseon (zen meditation) and Dado (tea ceremony).



### DMZ (Demilitarized Zone), Hyeri Art Village and Seoul World Cup Stadium

This trip to the last remaining relic of the Cold War includes a tour through the famed 3<sup>rd</sup> tunnel which was constructed by North Koreans to infiltrate the South. Visitors will also have an opportunity to watch North Koreans going about their daily lives through a telescope at Dora Observatory. The tour will continue to the Hyeri Art Village following a final stop, which will bring participants to the Seoul World Cup Stadium, the site of the Opening Ceremony and Opening Game of the 2002 FIFA World Cup jointly hosted by Korea and Japan.



### Korean Folk Village and Icheon Ceramic Village

Minsokcheon, the Korean Folk Village is an open-air folk museum and international tourist attraction for both Korean and foreign visitors. It is the home of the true Korean heritage where visitors can experience the authentic atmosphere with over 260 traditional houses reminiscent of the late Joseon Dynasty. At Icheon Ceramic Village, participants can experience making of traditional Korean ceramics.



### Gyeongbokgung Palace, Insadong Antique Street, Taekwondo Performance and Seoul Museum of History

Gyeongbokgung Palace is the most comprehensive and grandest of the five palaces of the Joseon Dynasty. Along the streets of Insa-dong, visitors are lured by hundreds of shops brimming with traditional ink paintings, calligraphic works, antique furniture, curios, handicrafts, ceramics, and modern style traditional dresses. Experience Taekwondo performance - Seoul City offers Taekwondo programs for international tourists. Visitors can watch a performance before taking part in the classes. Seoul Museum of History - reflects on the history and traditional culture of Seoul.



### Nami Island and Garden of Morning Calm

Namiseom (Island) is 63 km away from Seoul in the direction of Chuncheon, and is famous for its beautiful tree lined roads. The Garden of Morning Calm, a 30,000m<sup>2</sup> flower garden is open year-round for its visitors to enjoy the thousands of varieties of flowers coupled with pine trees that release an unforgettable aroma into the air.



### Han River Dinner Cruise (Evening)

A symbol of Seoul, the Han River runs through Seoul east to west, with an average depth of 2.5m and width of 175m. The river is crossed by 22 bridges and there are excursion boats plying between Yeouido and Jamsil.

## Pre / Post Congress Tours



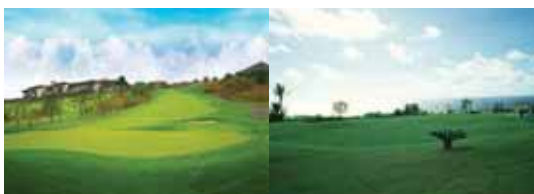
### Woljeongsa Temple Stay

At Woljeongsa, participants will have a chance to experience Korean Buddhist traditional culture and the practice of Seon Meditation. This 24-hour overnight program will allow participants to relax, reflect and revitalize themselves. Temple stays also provide opportunities to partake in various traditional practices and ceremonies. Participants can find their "true selves" amidst the harmony of nature during the temple stay.



### Jeju Island

Just an hour's flight south of Seoul, Jeju Island's temperate climate, beautiful natural scenery, sparkling beaches and abundance of leisure activities make it one of the most popular destinations for Koreans as well as visitors from other parts of the world.



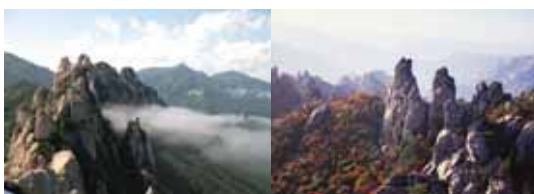
### Jeju Island Golf Outing

This tour will include a golf outing at one of Jeju Island's famous courses in addition to stops at other scenic locations.



### Gyeongju

The tour will begin with Bulguksa, one of Korea's best known temples and a testimony to both the skill of Silla architects and the depth of Buddhist faith at the time. The Gyeongju National Museum, a place of compelling interest, preserves much of the Silla heritage, including magnificent gold crowns, pottery, Buddhist artifacts, and stone sculptures. The museum also houses the Divine Bell of King Seongdeok the Great, also referred to as the legendary Emille Bell, one of Asia's largest and most resonant bells - nineteen tons of bronze standing eleven feet high. Yangdong Folk Village is Korea's largest traditional village, showcasing the traditional culture of the Joseon Dynasty and the beautiful natural surroundings.



### Seorak Mountain

Seoraksan (Mountain), the third highest mountain in South Korea, is one of the most beloved sites for Koreans. The tour will start with a visit to the Chamsori Sound Museum which houses a collection of 4,000 sound machines. Seorak Waterpia is one of Korea's largest theme parks offering a wide variety of outdoor leisure activities and hot spring facilities. The tour to Seorak Mountain also includes stops at Goseong Unification Observatory and Woljeonsa temple stay. (Refer to temple stay above)



### Beijing, China

Less than two hours away from Seoul by air, Beijing is the place to explore the rich history and beautiful culture. The tour begins with visits to Temple of Heaven, a complex of Taoist buildings, Tiananmen Square, the largest city square in the world, Forbidden City, the world's largest palace complex covering 74 hectares just the north of Tiananmen Square, and Summer Palace which was listed as one of the World Heritage Sites by UNESCO in 1998. The day will end with a fascinating show of Chinese acrobatics. The last part of the tour is dedicated to a whole day tour of one of the seven wonders of the medieval world, the Great Wall of China.



### Tokyo & Nagoya, Japan

Tokyo is one of the most popular getaway spots for Koreans for its proximity and a variety of entertainment. The trip explores both historical and modern sites of one of the largest and vibrant cities in the world. Participants will enjoy the wonderful architecture and historic scenery of Nagoya Castle, Asakusa Kannon Temple and Meiji Shrine. A day in Shinjuku and Odaiba District will offer an opportunity to sock in Tokyo's dynamic entertainment, shopping and business center. The trip also includes an interesting visit to Toyota Commemorative Museum of Industry & Technology.

For more detailed information, please visit the Congress website: [www.ifosseoul2013.com](http://www.ifosseoul2013.com)

# Accommodation

## How to Book a Room

IFOS 2013 participants are entitled to special hotel rates available through the official housing bureau. Reservations can be made online on a first-come, first-served basis. Please do not contact the hotels directly. The housing bureau will be available for all your hotel reservation inquiries.

Online reservation system opens  
**January 2, 2012**



Make a reservation at  
[www.ifosseoul2013.com](http://www.ifosseoul2013.com)



Choose from different accommodation options to suit your budget



Check the Congress website for more details and updates

## Shuttle Service

Shuttle service between the Congress venue and hotels will be available for all participants.

## Congress Hotels



### 5 Star Hotels ★★★★★

No	Hotel	Homepage	No	Hotel	Homepage
1	Grand InterContinental Seoul	<a href="http://www.seoul.intercontinental.com">http://www.seoul.intercontinental.com</a>	6	JW Marriott Hotel Seoul	<a href="http://www.marriott.com">http://www.marriott.com</a>
2	COEX InterContinental Seoul	<a href="http://www.seoul.intercontinental.com">http://www.seoul.intercontinental.com</a>	7	Lotte Hotel World	<a href="http://www.lottehotelworld.com">http://www.lottehotelworld.com</a>
3	Oakwood Premier Coex Center Seoul	<a href="http://www.oakwoodpremier.co.kr">http://www.oakwoodpremier.co.kr</a>	8	Renaissance Seoul Hotel	<a href="http://www.renaissanceoul.com">http://www.renaissanceoul.com</a>
4	Park Hyatt Seoul	<a href="http://seoul.park.hyatt.com">http://seoul.park.hyatt.com</a>	9	The Ritz-Carlton Seoul	<a href="http://www.ritzcarltonseoul.com">http://www.ritzcarltonseoul.com</a>
5	Imperial Palace Hotel	<a href="http://www.imperialpalace.co.kr">http://www.imperialpalace.co.kr</a>			

### 4 Star Hotels ★★★☆☆

No	Hotel	Homepage	No	Hotel	Homepage
10	Best Western Premier Gangnam Hotel	<a href="http://www.bestwestern.com">http://www.bestwestern.com</a>	17	Hotel Samjung	<a href="http://www.samjunghotel.co.kr">http://www.samjunghotel.co.kr</a>
11	Ellui Hotel	<a href="http://www.ellui.com">http://www.ellui.com</a>	18	Seoul KyoYuk MunHwa Hoekwan	<a href="http://www.temf.co.kr">http://www.temf.co.kr</a>
12	Hotel La Mir	<a href="http://www.hotellamir.co.kr">http://www.hotellamir.co.kr</a>	19	Seoul Olympic Parktel	<a href="http://www.parktel.co.kr">http://www.parktel.co.kr</a>
13	Hotel Prima Seoul	<a href="http://www.prima.co.kr">http://www.prima.co.kr</a>	20	Seoul Palace Hotel	<a href="http://www.seoulpalace.co.kr">http://www.seoulpalace.co.kr</a>
14	Novotel Ambassador Gangnam	<a href="http://www.ambatel.com">http://www.ambatel.com</a>	21	Hotel Blue Pearl	<a href="http://hotelbluepearl.com">http://hotelbluepearl.com</a>
15	Ramada Seoul	<a href="http://www.ramadaseoul.co.kr">http://www.ramadaseoul.co.kr</a>	22	The Riverside Hotel	<a href="http://www.riversidehotel.co.kr">http://www.riversidehotel.co.kr</a>
16	Riviera Seoul	<a href="http://www.hotelriviera.co.kr">http://www.hotelriviera.co.kr</a>	23	Young Dong Hotel	<a href="http://www.youngdonghotel.co.kr">http://www.youngdonghotel.co.kr</a>

### Residences

No	Hotel	Homepage	No	Hotel	Homepage
24	Artnouveau City	<a href="http://www.ancsr.com">http://www.ancsr.com</a>	27	Dormy Inn Seoul	<a href="http://www.dormy.co.kr">http://www.dormy.co.kr</a>
25	Samsung Station CasaVille	<a href="http://www.casavillesamsung.co.kr">http://www.casavillesamsung.co.kr</a>	28	Hotel Provista	<a href="http://www.provista.co.kr">http://www.provista.co.kr</a>
26	Seoul Residence	<a href="http://www.seoulresidence.co.kr">http://www.seoulresidence.co.kr</a>	29	Coatel Chereville	<a href="http://www.coatel.co.kr">http://www.coatel.co.kr</a>

## How to register

Register online at [www.ifosseoul2013.com](http://www.ifosseoul2013.com) or complete the attached Registration Form and mail it to the Congress Secretariat. Participants are encouraged to register as early as possible to take advantage of discounted registration fees.

	Early Bird Until Sep. 30, 2012	Advanced Until Nov. 30, 2012	Standard Until Feb. 28, 2013	On-site From Mar. 1, 2013
Physicians	USD 650	USD 750	USD 850	USD 950
Fellows/Residents (under 35-years old)	USD 500	USD 550	USD 650	USD 750
Non M.D./Non ENT	USD 500	USD 550	USD 650	USD 750
Accompanying Persons	USD 250			USD 300
Gala Dinner	USD 100 per person			

### Delegate registration fees include:

- Congress Materials (Final program, Abstract CD, Congress Bag)
- Admission to all Congress Sessions (Except for Instructional Courses for which an additional fee is required), Poster Areas and Exhibition
- Admission to the Opening and Closing Ceremonies
- Admission to the Luncheon Symposia
- Admission to the Welcome Reception, Korean Night
- Option to purchase tickets for the Gala Dinner
- Coffee Breaks
- Certificate of Attendance

### Accompanying Persons registration fees include:

- Admission to the Opening and Closing Ceremonies
- Admission to the Welcome Reception, Korean Night
- Admission to Exhibition
- Option to purchase tickets for the Gala Dinner
- Coffee Breaks

## Payment Options

### 1. Bank Wire Transfer

#### Bank Information

- **Bank Name:** Korea Exchange Bank  
SEOCHOJUNGANG Branch (Tel: +822-594-8907)
- **Account Holder:** Korean Society of ORL-HNS
- **Account Number:** 650-008057-318
- **SWIFT BIC:** KOEXKRSE

\* A duplicate or photocopy of the bank transfer statement with the applicant's name and address in addition to the payment details must be sent to the Congress Secretariat by fax or e-mail.

\* All bank service charges are to be paid by registrants. Checks will not be accepted. A confirmation letter will be sent to you after we have received your full payment.

### 2. Credit Cards

Registration fees may be paid by credit only through the secure online registration system at [www.ifosseoul2013.com](http://www.ifosseoul2013.com) \* Only VISA, Master Card and JCB are accepted.

## Visa Requirements

All foreign visitors entering South Korea must possess a valid passport. National of most countries may enter visa-free for a maximum duration of 30 days, given possession of confirmed return or alternate destination tickets. For a list of countries with visa-free entries and countries under visa exemption agreements, please go to [www.mofat.go.kr/ENG/visa/application/index.jsp](http://www.mofat.go.kr/ENG/visa/application/index.jsp) For more specific information regarding visa requirements, please contact your local Korean consulate.

## Invitation Letters

Participants who require an official letter of invitation in order to attend the Congress should download the Invitation Letter Request Form from the congress website and send the completed form to [registration@ifosseoul2013.com](mailto:registration@ifosseoul2013.com)

# Getting to Seoul

Conveniently located in the heart of Korean peninsula, Seoul is served by two international airports bringing visitors from all around the world. Rated the world's best airport in 2004, and consecutively from 2006 to 2010 by Global Traveler, Incheon International Airport is served by 70 airlines, and handles over 1,400 direct flights each week from 176 major cities around the globe.

Following the completion of Incheon International Airport, Gimpo International Airport is mainly used for flights to and from major cities in China and Japan as well as domestic travel.

## From Airport to COEX



### 1. Railroad Express

Airport Railroad Express operates between Incheon International Airport and Seoul Station. Transfer to subway line number two (the Green line) at Hongik University Station which connects to Samseong Station at COEX Convention and Exhibition Center, the Congress venue.

### 2. Airport Limousine Bus

Bus schedule and tickets are available at the Transportation Information Counter (near exits No. 2, 4, 9 and 13) on the arrival floor (ground level) of the passenger terminal. All limousine buses operate between the hours 5:35 and 21:00 to COEX Convention and Exhibition Center and major hotels in the city. Limousine bus fares range from KRW 8,000 to 14,000 depending on number of stops.

### 3. Taxi

Taxis take approximately 70 minutes from Incheon International Airport to the venue. A regular taxi costs roughly KRW 70,000 (approx. USD 70) depending on traffic conditions in Seoul. The deluxe taxi fare is around KRW 90,000 (approx. USD 90). Toll of KRW 7,000 should be paid by patrons at the toll bridge. Car phone is available, and a receipt will be issued.

# Registration Form

June 1~5 · COEX Convention and Exhibition Center

On-line registration is strongly encouraged. Register on-line at [www.ifosseoul2013.com](http://www.ifosseoul2013.com) or complete the following form and e-mail it to [registration@ifosseoul2013.com](mailto:registration@ifosseoul2013.com) or fax to +822-3476-8800.

## [1] PERSONAL DETAILS (Please type or print clearly in capital letters)

Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Title	<input type="checkbox"/> Dr. <input type="checkbox"/> Prof. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Other _____		
Given (First) Name	_____	Middle Name	_____
Family (Last) Name	_____		
Department	_____		
Organization	_____		
Address	_____		
City	_____	State	_____
Postal Code	_____	Country	_____
Telephone	_____	Fax	_____
E-mail	_____	Password (4-8 letters)	_____

\* The above e-mail address and password will function as your ID and password for the on-line registration and abstract submission system.

\* Special Requirements: Please specify dietary, wheelchair access or other requirements.

### ■ ACCOMPANYING PERSON(S)

- Mr.  Ms.  Other ( Please Specify \_\_\_\_\_ ) Name \_\_\_\_\_
- Mr.  Ms.  Other ( Please Specify \_\_\_\_\_ ) Name \_\_\_\_\_
- Mr.  Ms.  Other ( Please Specify \_\_\_\_\_ ) Name \_\_\_\_\_

## [2] Registration Fees \* Please mark (✓) the appropriate box.

	Early Bird Until Sep. 30, 2012	Advanced Until Nov. 30, 2012	Standard Until Feb. 28, 2013	On-site From Mar. 1, 2013	Subtotal
Physicians	<input type="checkbox"/> USD 650	<input type="checkbox"/> USD 750	<input type="checkbox"/> USD 850	<input type="checkbox"/> USD 950	USD
Fellows/Residents (under 35-year old)	<input type="checkbox"/> USD 500	<input type="checkbox"/> USD 550	<input type="checkbox"/> USD 650	<input type="checkbox"/> USD 750	USD
Non M.D./Non ENT	<input type="checkbox"/> USD 500	<input type="checkbox"/> USD 550	<input type="checkbox"/> USD 650	<input type="checkbox"/> USD 750	USD
Accompanying Persons	<input type="checkbox"/> USD 250 X _____ person(s)			<input type="checkbox"/> USD 300 X _____ person(s)	USD
Gala Dinner	<input type="checkbox"/> USD 100 X _____ person(s)				USD
<b>Total</b>	<b>USD _____</b>				

\* Non M.D. and Non ENT registrants, including but not limited to, technicians and nurses, are required to provide a copy of an official verification letter of status/ID to the congress secretariat by fax or e-mail.

\* If you are a resident, fellow or student in training under 35 years old, your registration cannot be confirmed without a written verification of your status and a copy of passport. Please download the verification form from [www.ifosseoul2013.com](http://www.ifosseoul2013.com) and send it to the Congress Secretariat along with a copy of your passport by fax (+822-3476-8800) or e-mail ([registration@ifosseoul2013.com](mailto:registration@ifosseoul2013.com)).

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### [3] Payment Details

#### 1. Bank Wire Transfer

<b>Bank Information</b>	<ul style="list-style-type: none"><li>▪ <b>Bank Name:</b> Korea Exchange Bank SEOCHOJUNGANG Branch (Tel: +822-594-8907)</li><li>▪ <b>Account Holder:</b> Korean Society of ORL-HNS</li><li>▪ <b>Account Number:</b> 650-008057-318</li><li>▪ <b>SWIFT BIC:</b> KOEXKRSE</li></ul>
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\* A duplicate or photocopy of the bank transfer statement with the applicant's name and address in addition to the payment details must be sent to the Congress by fax or e-mail.

\* All bank service charges are to be paid by the applicants. Checks will not be accepted. A confirmation letter will be forwarded to you after we have received your full payment.

#### 2. Credit Cards

Registration fees may be paid by credit only through the secure online registration system at [www.ifosseoul2013.com](http://www.ifosseoul2013.com)  
Only VISA, MasterCard and JCB are accepted.

### [4] Cancellation and Refund Policy

\* All cancellations must be submitted in writing via fax or e-mail to the Congress secretariat.

\* All refunds will be processed after the completion of the IFOS 2013 World Congress according to the following policy, and all processing fees will be deducted from the reimbursement.

- **Up to December 31, 2012:** USD 100 will be deducted from the registration fee for administration charges.

- **Up to March 31, 2013:** 50% of the registration fee will be refunded.

- **From April 1, 2013:** No refunds will be given for cancellations received on or after this date.

\* If you do not attend the congress without notice of cancellation, no refund will be given.

### [5] Visa & Passport

All foreign visitors entering South Korea must possess valid passports. Nationals of most countries may enter visa-free for a maximum duration of 30 days, given possession of confirmed return or alternate destination tickets. For a list of countries with visa-free entries and countries under visa exemption agreements, please go to [www.mofat.go.kr/ENG/visa/application/index.jsp](http://www.mofat.go.kr/ENG/visa/application/index.jsp) For more specific information regarding visa requirements, please contact your local Korean consulate.

### Retain a copy for your records

I hereby confirm the above registration and also certify that I have read and understood the terms of the registration details as well as the cancellation policy, which I accept without any restrictions.

Date (mm/dd/yy):

Signature:

[Congress Secretariat] **Tel** +822-3476-7700 **Fax** +822-3476-8800 **E-mail** [registration@ifosseoul2013.com](mailto:registration@ifosseoul2013.com)



KOREA  
TOURISM  
ORGANIZATION

*Seoul*  
TOURISM  
ORGANIZATION



## Congress Secretariat

**KOCOPEX**

Korea Convention Services Ltd.

Suite 220, 27 Seochojungang-ro 24-gil, Seocho-gu, Seoul 137-882, Korea

Tel +822-3476-7700 Fax +822-3476-8800

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Registration ..... | [registration@ifosseoul2013.com](mailto:registration@ifosseoul2013.com)

Scientific Program ..... | [scientific@ifosseoul2013.com](mailto:scientific@ifosseoul2013.com)

Abstracts ..... | [abstract@ifosseoul2013.com](mailto:abstract@ifosseoul2013.com)

Exhibition & Sponsorship ..... | [exhibition@ifosseoul2013.com](mailto:exhibition@ifosseoul2013.com)